**Nurse Examiner**

**Bournemouth – Surrounding Areas.**

**£Competitive + Benefits**

**Vitality** is an award winning, dynamic and vibrant financial services provider, with a ground-breaking vision for the future, where individuals are enabled to succeed and are rewarded and recognised for their contribution to our business.

Our **CORE PURPOSE** is to make people healthier and to enhance and protect their lives. From people to products and processes, we aspire to deliver on our purpose in everything we do.

Our vision is to be the **BEST** life and health insurer in the UK.

**Overall Job Purpose**

As a Vitality Nurse you will be responsible for obtaining the medical information on a variety of conditions i.e. undertaking screenings and sample testing by means of blood, urine and saliva. Including additional services detailing, Medical Telephone Questionnaires, Member Health Checks and Wellness Day. Daily travel is required to customers’ homes or places of work covering a specific geographic area.

You will work a 37.5 hour week across 5 days with an alternating Saturday rota (shifts between 8-4, 12-8) and you will be required to travel daily within your territory. A degree of flexibility is required.

You will work as part of a team of professional Nurses and Office staff.

**Accountabilities**

* You will be required to conduct client screening appointments at their home or work location
* When your schedule has availability you will be allocated a range of Tele medical Interviews
* Liaising with customers, our underwriters and operational team to promote health and wellbeing in a professional but informal manner
* Manage client expectations in line with company policies and procedures
* Planning, organising and prioritising your workload/equipment to meet your day to day activities
* Work in collaboration with the concierge to manage your appointments and diary
* Take accountability of every case, you will conduct physical examinations and collect samples for insurance applicants and healthcare customers
* Promoting good health

**Skills & Qualifications**

* You must be a fully qualified nurse registered with the Nursing & Midwifery Council (NMC)
* Full driving licence is essential
* You should have a broad range of nursing experiences, medical knowledge and be experienced in phlebotomy and competent to work independently
* Attention to detail – critical to remember the smallest details
* Strong interpersonal skills
* An excellent communicator both written and verbal and with great people / customer service skills
* You must be computer literate and able to work independently with drive, enthusiasm and resilience
* Strong team working skills coupled with the ability to collaborate well
* Skills to be able to manage many priorities in a fast paced environment
* Polite, confident and professional telephone manner
* Observation skills
* Ability to use your own initiative
* Empathy and sensitivity to clients’ needs and concerns
* Be comfortable and confident in working remotely and independently
* Critical thinking – to be able to assess a situation and make decisions on the spot
* Ability to quickly analyst a situation and determine the best solution
* A keen desire to learn – to have a curious mind and be an avid learner as well as being prepared for continual learning
* An active listener and can ask the right questions
* Strong communication skills both written and verbal

**Additional Benefits & Information**

* Competitive salary
* Based from home
* Vitality branded company car and fuel card provided
* Full training and operational support and you will be required to keep up and maintain your professional registration
* We will provide you with ongoing support from our dedicated nurse training team and existing nurse network.
* A genuine long-term opportunity to grow and establish a long-term career
* Our award winning private medical insurance
* Stakeholder pension with matched employer contribution
* A comprehensive flexible benefits scheme

Our people are chosen for their skills, knowledge, enthusiasm and attitude but above all, their belief that anything can be achieved. We think work should be fun and sociable, and we want our people to get the most out of every day.